

**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE E-MEETINGS MANAGER**

<b>Date:</b> 23.05.2019		<b>Ref No:</b> CS575	
<b>Type of Operational Decision:</b>			
<b>Executive Decision</b>	<input type="checkbox"/> Y <input type="checkbox"/>	<b>Council Decision</b>	<input type="checkbox"/>
<b>Status:</b> For Publication			
<b>Title/Subject matter:</b> Award of Contract for Interim Senior Executive within the Department of Children's Services for a period of six months.			
<b>Budget/Strategy/Policy/Compliance</b> – Is the decision:			
(i)	within an Approved Budget		Y
(ii)	not in conflict with Council Policy		Y
(iii)	not raising new issues of Policy		Y
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]			

**Details of Operational Decision Taken [with reasons]:**

Following the departure of the current postholder and to cover the period required to conduct a recruitment process it has been identified that interim resources need to be put in place to ensure the appropriate delivery of education services within Bury.

The procurement process involved three appropriately experienced and qualified agencies being requested to submit CVs for suitable potential candidates. Following review of the CVs, 6 candidates were initially shortlisted and interviewed by the Executive Director and the Chief Executive. A further shortlisting process reduced the candidate list to four. These candidates were then interviewed by a panel comprising the Council Leader, the Council Portfolio Holder, the Chief Executive, the Executive Director of Children’s Services and two Bury headteachers.

The successful candidate was provided by Gatenby Sanderson. This decision concerns the award of contract to Gatenby Sanderson for the period 15.05.2019 to 15.11.2019. The contract value is £93,600 + VAT.

<b>Decision taken by:</b>	<b>Signature:</b>	<b>Date:</b>
Director or Chief/Senior Officer	Karen Dalton.	02/07/19
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair	T. Tale	02/07/19.
Lead Member		
Opposition Spokesperson	Mr S Cant	10/9/19

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**